

VACANCY ANNOUNCEMENT

VACANCY No. ORPP/22/2025 - PUPILLAGE PROGRAMME 2025/2026

The Office of the Registrar of Political Parties (ORPP) is established under Section 33 of the Political Parties Act Cap. 7D (PPA) as an independent State Office within the meaning of Article 260 of the Constitution. The core mandate of the Office is to register, regulate political parties, and administer the Political Parties Fund.

ORPP offers a professionally enriching pupillage programme that provides practical exposure to legal practice within a dynamic public sector environment. The programme equips pupils with hands-on experience across diverse areas of law including

The pupillage program is a mandatory professional apprenticeship for candidates pursuing the Advocates Training Programme (ATP) at the Kenya School of Law and is undertaken under the supervision of qualified and experienced Advocates within the ORPP Legal & Advisory Services Department.

The Office is an accredited Pupillage Centre by the Kenya School of Law (KSL), mandated to offer pupillage. ORPP seeks to engage two (2) highly motivated Kenyans to undertake Pupillage commencing **January 2026**.

The successful candidates shall be selected based on the following factors from applicants who possess the following qualifications:

Qualifications

- i. A Bachelor of Laws (LL. B) Degree from a recognized University.

Personal Attributes

The applicant must;

- i. Demonstrate good verbal and written communication skills in both English and Kiswahili;
- ii. Demonstrate a proactive attitude and willingness to learn and teamwork;
- iii. Be willing to handle challenging assignments within set timelines; and
- iv. Be computer Literate.

Other Requirements

- i. Application Letter and Curriculum Vitae;

- ii. Current letter from Kenya School of Law recommending the student to proceed to pupillage;
- iii. Copies of Academic Certificates and Testimonials;
- iv. A copy of the National Identity Card; and
- v. Medical insurance cover by the SHA or any other reputable medical insurance firm.

Interested and qualified persons are requested to download and fill the Pupillage Application Form from our website: www.orpp.or.ke and submit their applications along with the required attachments to hr@orpp.or.ke

Please note that:

1. All applications should include a reliable email address, day-time telephone contact and must be accompanied with a detailed curriculum vitae and copies of relevant certificates.
2. Only shortlisted and successful candidates will be contacted to attend the interviews. Canvassing in any form will lead to automatic disqualification.
3. ORPP is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities.
THEREFORE, QUALIFIED YOUTH, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.
4. Shortlisted candidates shall be required to produce original documents including the National Identity Card, academic certificates and letter from Kenya School of Law recommending the student to proceed to pupillage during interviews.
5. It is a criminal offence to present fake certificates/documents.
6. Incomplete applications will not be considered.
7. The completed application form should be emailed to hr@orpp.or.ke on or before **9th December, 2025** latest **5.00 pm** (East African Time).

J. C. Lorionokou
Registrar of Political Parties