REPUBLIC OF KENYA

OFFICE OF THE REGISTRAR OF POLITICAL PARTIES
ORPP
Strengthening Political Parties

INTERNSHIP OPPORTUNITIES IN THE OFFICE OF THE REGISTRAR OF POLITICAL PARTIES (ORPP)

The Office of the Registrar of Political Parties is established by the Political Parties Act Cap. 7D (PPA) as an independent State Office within the meaning of Article 260 of the Constitution. The core mandate of the Office is to register, regulate political parties and administer the Political Parties Fund.

INTERNSHIP & PUPILLAGE OPPORTUNITIES

The Office has put in place an internship/ Pupillage programme as part of on-the-job training for purpose of molding interns to become responsible citizens who will contribute effectively to the socioeconomic development of the country as well as develop their ability to successfully take up employment in various sectors. The Office is an accredited Pupillage Centre mandated to offer pupillage for a period of three months.

The successful candidates shall be selected from applicants who possess the following qualifications:

Requirements for engagement as an Intern/Pupil

i. Application Letter
ii. A Degree/Diploma/ Certificate in any of the following area specialization from a recognized University or college:

S/NO	AREA OF SPECILIZATION	No of POSTS
1.	Communication	1
2.	Library and Information Science	1
3.	Political Science	2
4.	Human Resource Management	1
5.	Records Management	1
6.	Partnerships/ Advocacy	1
7.	ICT	1
8.	Law (Pupillage)	2

iii. Copies of academic transcripts
iv. Copy of National Identification card
v. Personal accident insurance to cover for personal risks
vi. Medical insurance cover by the SHA or any other reputable medical insurance firm
vii. A copy of PIN certificate

All applications should include a reliable email address, day-time telephone contact and must be accompanied with a detailed curriculum vitae and copies of relevant certificates.

To be eligible for a pupillage placement, a student should be through with the Advocates Training Program offered by the Kenya School of Law.

Interested and qualified individuals are invited to submit their applications to hr@orpp.or.ke using the area of specialization as the email subject.

All applications should be received before/on **Thursday 10th April 2025**

ORPP is an equal opportunity employer.

Qualified youth, the marginalized and Persons with disabilities are encouraged to apply.

1. Only shortlisted candidates will be contacted. Canvassing in any form will lead to automatic disqualification.
2. Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates and transcripts during interviews.
3. It is a criminal offence to present fake certificates/documents.