



OFFICE OF THE REGISTRAR OF POLITICAL PARTIES

ADDENDUM 1

FOR

**PROVISION OF STAFF CAR LOAN AND HOUSING MORTGAGE SCHEME
ADMINISTRATION SERVICES**

TENDER REFERENCE NUMBER

ORPP/T/03/2022-2023

OFFICE OF THE REGISTRAR OF POLITICAL PARTIES

LION PLACE, 1ST AND 4TH FLOOR,

KARUNA CLOSE, OFF WAIYAKI WAY

P.O. BOX 11311 – 00606

NAIROBI

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2023



1. INVITATION TO TENDER-PAGE 3

Item No 6: All tenders must be accompanied by a tender security of KSH **250,000 valid for 217 days** from the date of tender opening in form of cash, bank guarantee from a reputable bank recognized by the Central Bank of Kenya payable or a guarantee by an insurance company registered by the insurance regulatory authority to the Office of the Registrar of Political Parties

2. STAGE 2-TECHNICAL EVALUATION-PAGE 28

Item No (ii) Adherence to SRC Guidelines-This has been moved to the terms of reference in page 79 item number 13

Item No(ii) Availability of proposed detailed procedure and timelines for processing of a loan application from receipt of approval from to point of disbursement in all scenarios i.e.

a) Mortgage	b) Car Loan
- Within 6 months-(4 marks)	- Within 21 days-(4 marks)
- Over 6 Months-(1 mark)	- Over 21 days-(1 mark)

Under item (iii) on the academic qualifications, we have updated to include certified academic certificates and other testimonials to support the CVs.

Item No(iv) on the General Presentation and outlook of the document. The parameters have been updated to, Tender Document arranged in an orderly manner. The document should be well serialized and bounded.

